

**INSTITUTIONAL EFFECTIVENESS COMMITTEE**

*Minutes*

*Don 125 (Lecture Hall) – 07/26/2017*

In attendance:  **Brown, Mike** (chair/ via Skype)

**Burke, Tammy**

**Dellwo, Sarah**

~~**Fillner, Russ**~~

**Hickox, Chad**

**Kiesling, Robyn**

~~**Stearns Sims, Elizabeth**~~

~~**Turner, Patrick**~~ Greg Thompson

Also in attendance: **Cooper, Lori** (recorder)

*The mission of the Institutional Effectiveness Committee is to evaluate the efficiency and effectiveness of college operations to ensure that policies, processes, and resources achieve optimal outcomes. The work of the committee will be informed by the college's mission, core themes, and strategic goals; evidence-based, results-oriented; and holistic, inclusive, and responsive.*

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**APPROVAL OF JUNE 28, 2017, MINUTES**

Robyn moved to approve, Tammy seconded, all in favor. Minutes approved.

**2016 SURVEY OF ENTERING STUDENT ENGAGEMENT**

- *GROUP REPORT OUTS: ANALYSIS → FINDINGS → COMMENDATIONS/RECOMMENDATIONS*

Plan is to determine what HC is doing now. Prioritize. Make a master list and find alignments, use to find things that can be done to better engage students. Behaviors might extend to all, but SENSE focuses on new students in the first two to three weeks of class. Done over a two-week period.

**Benchmarks 1 & 6: Sarah & Russ**

Defer until next meeting.

**Benchmarks 2 & 4: E & Mike**

• **#2 Key Points**

Findings were that students have high levels of motivation and overestimate their academic preparation, felt faculty were invested in their success. Some cognitive dissonance – students feel motivated and prepared, but may not have good developed good study habits. E and Mike took different approaches – highlighted some different views on the data.

Commendation: Faculty should be affirmed for demonstrating investment in student success.

Recommendation: Teach students how to develop successful behaviors & habits

• **#4 Key Points**

Most students said after a month they improved. Would be interesting to know if students consider themselves stronger/weaker when they understand their strengths/weaknesses better. May need some early advising. HC does not have data to determine how many students have been told to take “developmental” (using that exact term). HC generally says “corequisite” or “foundational” rather than developmental. This survey uses language

general to colleges across the country. Gives direction to focus efforts, but best not to make hard and fast rules based solely on survey data.

Commendation: Students appear to be gaining some important academic skills and insights early in their first semester

Recommendation: Require all students who test into developmental courses to enroll and complete those courses ASAP. Faculty under impression students are being advised to take developmental in the first semester. Discussed setting a credit limit to complete developmental rather than time limit.

#### **Benchmark 5: Chad & Tammy**

Focused on obvious trends and outliers where students were reporting “never” the majority of the time. Overall, students are connecting with instructors, working with students/instructors in class, but not connecting to support services and other students outside of class.

Concerns: Students know the services are there, but they don’t seek them out. HC students often have obligations outside class making it difficult to encourage outside participation.

Recommendations: Encourage ways for students to connect with each other outside of class.

#### **Benchmark 3 & Special Focus Topic Advising: Robyn & Patrick**

Deferred until next meeting.

#### ***- NEXT STEPS: DETERMINE PRIORITIES FOR ACTION AND COMPILE SUMMARY FOR COLLEGE COUNCIL \****

IE discussed the possible overlaps with CCSSE and SENSE. CCSSE has 5 benchmarks instead of 6. Some questions in SENSE very specific to new students. Many of these things would not have been done by 3 weeks in – two drafts of a paper, meeting with a tutor. Discussed looking at students who have done these things (i.e., sought out supplemental instruction) and determine why. Discussed looking at the larger survey in spring before pushing recommendations forward. Good to see the progression, compare findings with CCSSE. CCSSE administered every 3rd spring, targets more mature students. Maybe compare a 2015 CCSSE to 2013 SENSE.

#### **COMMITTEE WORK PLAN FOR AY2017-2018 (DISCUSS POTENTIAL TOPICS FOR CONSIDERATION)**

Deferred until next meeting.

#### **ATTACHMENTS/REFERENCE ITEMS**

1. Minutes from last meeting (6/28/2017)
2. SENSE 2016 Quick Reference Guide
3. Group Findings

Next meeting: August 9, 2017. Following meeting will likely be cancelled due to convocation.